Data Governance Self-Assessment Checklist

Data governance implementation is a multifaceted journey that requires careful planning, execution, and monitoring to ensure success. This checklist serves as a self-assessment, to help you identify your strengths and address any gaps.



Planning and Preparation

Stage 1

1. Establishment of Governance Objectives Are clear objectives and goals for data governance defined and communicated across the organization?

Objectives are undefined or unclear.

Objectives are partially defined but lack

Clear and well-defined objectives are

established, aligned with organizational

clarity or alignment with organizational goals.

goals, and communicated effectively.

2. Formation of Governance **Structure and Roles**

roles such as Data Governance Council, Data Stewards, Data Quality Specialists, and IT Security Team?

across the organization.

No governance structure or roles are defined.

Roles and responsibilities are partially

Has a governance structure been established, including

defined but lack clarity or alignment. Clear roles and responsibilities are defined,

aligned with objectives, and communicated

3. Assessment of Current Data Landscape

assets, quality, and governance practices been conducted?

Has a comprehensive assessment of existing data

No assessment has been conducted. Partial assessment has been conducted,

conducted, identifying strengths,

but gaps exist in coverage or depth. Comprehensive assessment has been

weaknesses, and areas for improvement.



4. Development of Data Governance **Policies and Procedures**

Framework Development

Have data governance policies and procedures been

developed to address data quality, security, privacy, and compliance?

No policies or procedures have been developed. Policies and procedures are partially

developed but lack comprehensiveness or alignment with best practices.

are developed, addressing key aspects of data governance and aligned with industry standards.

Comprehensive policies and procedures

5. Implementation of Data **Management Tools and Technologies**

Have appropriate data management tools and

technologies been identified and implemented to

No tools or technologies have been identified or implemented.

support data governance initiatives?

identified or implemented but lack scalability or integration.

Tools or technologies have been partially

Suitable tools and technologies have been

identified, implemented, and integrated to support data governance processes effectively.

Metrics and KPIs Have measurable data quality metrics and key performance indicators (KPIs) been established to track progress and performance?

No data quality metrics or KPIs have

been established.

governance objectives.

6. Establishment of Data Quality

Clear and actionable data quality metrics and KPIs are established, enabling effective monitoring and decision-making.

Implementation

Have training and awareness programs been

No training or awareness programs

governance principles, processes, and

have been implemented.

implemented to educate stakeholders about data

7. Training and Awareness Programs

and Execution

Metrics or KPIs are partially defined but

lack specificity or alignment with



Programs are partially implemented but lack effectiveness or coverage.

workflows?

Stage 3

Comprehensive training and awareness programs are implemented, reaching all relevant stakeholders and fostering a

culture of data stewardship.

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8. Integration with Business Processes Have data governance processes been integrated seamlessly with existing business processes and

gaps exist in alignment or interoperability. Data governance processes are fully integrated with business processes, enhancing efficiency, and effectiveness.

No integration with business processes

Partial integration has been achieved, but

9. Continuous Monitoring and Improvement

has been achieved.

governance initiatives?

No mechanism for monitoring or improvement is in place.

Monitoring mechanisms exist but lack

Robust monitoring and improvement

regularity or effectiveness.

Is there a mechanism in place for continuous

monitoring, evaluation, and improvement of data

mechanisms are established, enabling proactive identification and resolution of issues.

Your score:

Scoring Key

Early Stage: Significant gaps exist in data governance readiness and implementation. Developing: Progress has been made, but there are areas for improvement and refinement.

Mature: Data governance initiatives are

well-established, with clear processes, roles,

0-5

6-10

11-15

and outcomes.